

**District Board of Trustee Policy
(BOT)**



Policy Title: Naming Of College
Policy Number: Facilities 6Hx6:7.02
Specific Authority:
Florida Statute 1001.64
Florida Administrative Code
Policy Approved: 9/23/08

Policy:

This policy authorizes the commemorative naming of Florida SouthWestern State College facilities and property as detailed below. Such authority resides with the College District Board of Trustees in consultation with the Florida SouthWestern State College Foundation Board of Directors. As the custodian of College property, the District President or designee shall act as liaison between the Florida SouthWestern State College District Board of Trustees and Florida SouthWestern State College Foundation Board of Directors in making recommendations concerning naming of facilities and property.

1. The naming of College facilities and property shall be in recognition of those who have made significant contributions to Florida SouthWestern State College. Such contributions must be for the purpose of constructing and/or remodeling facilities, for the support of programs and students, or for the purchase of equipment or property.
2. A *Gift Acceptance Policy for Naming Gifts* shall be established and maintained by the Florida SouthWestern State College Foundation, Inc. The Policy, and subsequent amendments, shall be presented to the District Board of Trustees for approval.
3. The Foundation shall also maintain a *Schedule of Available Naming Opportunities* outlining the minimum levels of qualifying gifts for naming facilities, schools, programs, classrooms, laboratories and other campus amenities.
4. The Florida SouthWestern State College Foundation, Inc. shall present naming recommendations to the District Board of Trustees consistent with its *Gift Acceptance Policy for Naming Gifts* and *Schedule of Available Naming Opportunities*.
5. When honoring individuals associated with the College by naming buildings or other facilities after them, those being considered shall have made a significant contribution consistent with the mission of Florida SouthWestern State College through outstanding service.